
STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT
FINANCE



INDIANA GOVERNMENT CENTER
NORTH
100 NORTH SENATE AVENUE N1058(B)
INDIANAPOLIS, IN 46204
PHONE (317) 232-3777
FAX (317) 232-8779

TO: County Assessors and Auditors

FROM: Cheryl A. W. Musgrave, Commissioner, DLGF

RE: Online Data Submission Tool

DATE: February 29, 2008

As you know, on Wednesday, February 27, 2008, the Department of Local Government Finance (DLGF) launched an online data upload tool to review county data set files in a TEST mode. This voluntary process will allow counties to determine and correct errors before officially submitting the data files to the state.

Please be advised that this is a test-only site, and the submission of data in the TEST mode does not replace the official submission process currently in place. As you know, Indiana law requires that the Legislative Services Agency (LSA) and the DLGF act as partners in receiving and reviewing this data. As such, counties should continue to remit data based on current standards to Diane Powers with the LSA at dpowers@iga.state.in.us. Counties should continue to meet the statutory deadlines for submission of data, including the March 1 deadline for tax billing and sales disclosure data.

Please direct any questions to data@dlgf.in.gov.

Thank you for your continued commitment to providing timely, quality data.